

**FISHGUARD FLYERS
NOTES OF COMMITTEE MEETING
HELD ON 16TH MAY 18 AT PEPPERS**

Item No:	Item	Remarks/Discussion/ Decision	Action
1	Present	Glenda Thomas (GT), Friederike Schmidt (FS), Anita Thomas (AT), Lorraine West (LW)	
2	Apologies	Martha Owen (MO), Katherine Clapham (KC), Lynne Fischer (LF)	
3	Minutes of Previous Meeting	<p>*Flyers membership pack – MO, KC, and KW have met up to look at the pack. Pack is in the process of being updated. A few areas which GT needs to “tweak”. GT to send out to everyone for approval. The membership pack is to be sent electronically to new members, unless people ask specifically for hard copy.</p> <p>*DBS Checks have gone through – JM happy to continue with DBS at the moment.</p> <p>*Signatories – To be kept as LW, FS, GT, KC and AT to replace Richard Curtis.</p> <p>*GT and KW have had a good meeting about the website. The suggestion is that each person has access to the website to update their relevant areas. KW happy to support and give training. KW to possibly attend committee meeting to provide training.</p>	<p>GT</p> <p>LW/AT</p> <p>KW</p>
4	Club Development	<p>*Old Development Plan is still in the process of being updated, along with summary of roles for committee members. (ongoing)</p> <p>*Welcome pack being looked at (as above)</p> <p>*GT to ask Rob to print 100 of each of the new fliers</p> <p>*FS has taken down one of the notices on the board as the email address was</p>	<p>GT</p> <p>GT</p> <p>GT/RM</p>

		<p>information received from Swim Wales – Very basic at the moment regarding the collection and storing of people’s information (ongoing)</p> <p>*Need to consider being able to send emails with “blind copies” in so that others cannot see email addresses.</p> <p>*Time to Listen Course - No course is scheduled at the moment – will be informed when one is. (ongoing)</p> <p>*DBS checks for AD, KA & ML going through.</p> <p>*Still no volunteers for the welfare role. JM is happy to continue doing DBS checks.</p> <p>GT to contact swim wales to see if they are happy for DBS and welfare officer role to be carried out by different people.</p> <p>AT to contact AO, AD, EB to see if they would be interested in role.</p>	<p>All</p> <p>GT</p> <p>AT</p>
9	Coaches Report	<p>*FS reported storage problem for new equipment. Fins need a storage unit with drainage. FLC does have one which isn’t being fully used at the moment – GT to speak to FLC to see if we can use in the interim. AT to ask Ryan for link for storage.</p> <p>*Feedback from Waterpolo was very positive.</p> <p>*Coaches meeting to be held in half term – will discuss the forthcoming Club Champs.</p> <p>*Turning Boards are a concern – will need new ones at some point. Also concern about the upkeep of the diving blocks as they are not being maintained as they should be.</p> <p>GT to meet with FLC.</p> <p>*FS and GT to also meet with FLC/Gary Nicholas when new training ropes are bought to ensure they are fit for purpose.</p>	<p>FS/AT</p> <p>FS</p> <p>GT</p> <p>FS/GT</p>

		<p>Dates For Future Events</p> <p>**18th May- Pembs League Gala * 8th July - Club Champs.</p>	
12	Fund raising	<p>*Cathie Stark has approached LW regarding doing a charity abseil to raise funds. All agreed for Cathie to go ahead. LW to contact Cathie to let her know.</p> <p>*Community Chest – confirmation received that community chest will fund the 3 coaches level 1 course - £1,185.00. AT to send off acceptance form.</p> <p>*Lee Adams looking into setting up a crowd funding page to help raise money towards the training ropes. GT to email LA.</p> <p>*AT to contact round table to ask for donations towards the lane ropes.</p> <p>*AT to contact Alan Jones to see if we can tap into any more community chest funds between now and Christmas</p> <p>*Mr & Mrs Brown have offered to pay for a 33 seater bus to take members to a long course pool. Also Suggestion from them to do bag packing in Aldi in Cardigan. GT to email committee to get opinions on this as meeting had finished before this could be discussed in detail.</p>	<p>LW</p> <p>AT</p> <p>GT/LA</p> <p>AT</p> <p>AT</p> <p>GT</p>
13	AOB	<p>*Club Affiliation has been accepted for 18/19 from swim wales, and the Insurance Certificate has been sent to GT. Condition on Insurance is that an accident report book be kept poolside. LW to purchase one.</p> <p>*GT has received clarification that a husband and wife (1 voting and 1 non-voting) can be on the committee together.</p>	<p>LW</p>

		*OMS – GT has responded to query from Joe Tucker as to what OMS is.	GT
14	Next Meeting	Wednesday 20 th June 5.30pm at Peppers – tbc	