

**FISHGUARD FLYERS
NOTES OF COMMITTEE MEETING
HELD ON 20TH JUNE 18 AT PEPPERS**

Item No:	Item	Remarks/Discussion/ Decision	Action
1	Present	Glenda Thomas (GT), Anita Thomas (AT), Lorraine West (LW), Anna Dunning (AD), Lynne Fischer (LF), Martha Owen (MO), Katherine Clapham (KC), Kelly Gittins (KG FLC)	
2	Apologies	Friedericke Schmidt (FS),	
3	Minutes of Previous Meeting	<p>*Flyers membership pack – MO, KC, and KW have met up to look at the pack. Pack is in the process of being updated. A few areas which GT needs to “tweak”. GT to send out to everyone for approval. The membership pack is to be sent electronically to new members, unless people ask specifically for hard copy. ongoing</p> <p>*Signatories – LW has the forms to be completed. To be kept as LW, FS, GT, KC and AT to replace Richard Curtis.</p> <p>*GT and KW have had a good meeting about the website. The suggestion is that each person has access to the website to update their relevant areas. KW happy to support and give training. T to arrange with KW date – possibly in H’West.</p>	<p>GT</p> <p>All Signatories</p> <p>GT/KW</p>
4	Club Development	<p>*Old Development Plan is still in the process of being updated, along with summary of roles for committee members. (ongoing)</p> <p>*Welcome pack being looked at (as above)</p>	<p>GT</p> <p>GT</p>
5	Treasurers Report	<p>*Balance in account was £3,153.65 as at 17/5. Estimated available funds at end June £3,897.81</p> <p>*LW highlighted concerns over the cost of the Club Champs with costs for medals, trophies, certificates, pool hire, record hats. LW to send report on full costs for the club.</p>	LW

		Costings to be brought to the committee meeting before ordering in future.	
6	Membership Report	<p>* KC to speak to Swim Wales about the new Data Protection Laws coming into force on the 25th May 18. (no further update as yet)</p> <ul style="list-style-type: none"> • 62 members. Made up of: • 29 Waterdragons • 10 Dev 1 • 7 Dev 2 • 9 Dev 3 • 5 Youth Fit • 2 Full time PCS 	KC
7	County Report/County AGM	<p>*Proposal put forward that membership should be increased across all members to help fund Sam's replacement. The increase will be £2.00 a month.</p> <p>The proposed club support system will include 4 club visits each year, CPD Program, Coach Development Program, and support with Junior National Links.</p> <p>GT proposed the increase, seconded by LF.</p> <p>*We need a Competition Diary from Pembs County Swimming as early as possible in the season (august time) LF to raise. (ongoing?)</p>	LF
8	Child Protection	<p>*Safeguarding Course – GT spoke to PCC about Safeguarding Course. There is an online module which should be accessible for everyone- KC to try and see if she is able to find and complete online. If it is possible to access, all those who need to complete should do so and forward certificates to AD.</p> <p>*GT explained role of Safeguarding Officer. GT has given AD safeguarding folder to read over. AD happy to take on the role.</p> <p>*Time to Listen Course - No course is scheduled at the moment – will be informed when one is. (ongoing)</p>	KC AD

		<p>*Lee Adams looking into setting up a crowd funding page to help raise money towards the training ropes. GT has emailed LA</p> <p>*AT has contacted round table, but is awaiting response.</p> <p>*AT to contact Alan Jones to see if we can tap into any more community chest funds between now and Christmas</p> <p>*Mr & Mrs Brown have offered to pay for a 33 seater bus to take members to a long course pool. Also Suggestion from them to do bag packing in Aldi in Cardigan. AT to email Mr & Mrs Brown to thank them for the offer of funding a bus, and that this is something that will be considered next season. Also, if they still had bag packing in mind, did they have any dates in mind (poss Nov/Dec time) Possibly one in Cardigan and Fishguard on the same day.</p> <p>*MO making further enquiries into her fundraising idea around swimming to break a record.</p> <p>*MO to speak to kayaking contact and Ocean Lab to see if they are happy to donate a prize for the club champs, rather than having a raffle for lots of little prizes.</p>	<p>GT/LA</p> <p>AT</p> <p>AT</p>
13	AOB	<p>*KG present from FLC. GT thanked her for coming, and also for sorting the up-keep of the turning boards and blocks. AT to email coaches to ask coaches to wipe all blocks down at the end of every session (Just the plastic top), and not to put the covers on. KG said there are plenty of towels in lost property that could be used.</p> <p>*KG concerned about the numbers using the pool on a Friday evening. Few ideas were suggested to try and increase numbers: Waterpolo, lifesaving (with FLC help), possible themed nights for the 8-9pm sessions. Coaches to discuss and to come up with a plan by September.</p>	<p>AT</p> <p>MO/FS/Coaches</p>

		<p>GT to ask Craig how meterage is being governed if this session will be used differently.</p> <p>*Lane Ropes – 2 quotes have been received for lane ropes. First approx. £3,250 the other significantly higher. GT asked KG to double check the delivery charge. KG agreed to Flyers contributing £1,500 towards. The ropes come with 1 year warranty so the suggestion is to hold off ordering until end of August to make the most of this.</p> <p>LF proposed to go ahead with ropes, MO seconded.</p> <p>*KC brought up issue around lane ropes being pulled up early by lifeguards. KG to discuss with lifeguards.</p> <p>*LW suggested asking the new mayor along to the club champs. KG to get his details and forward onto GT.</p> <p>*LW has bought an Accident and incident book. All coaches to be made aware to record any incident/accident reported – along with 2 witness signatures.</p> <p>*OMS –KC to access Swim wales site and update necessary details.</p>	<p>KG</p> <p>KG</p> <p>KG</p> <p>KC</p>
14	Next Meeting	Wednesday 19 th September 5.30pm at Peppers. (tbc)	